

# Central Purchase Office

*Aligarh Muslim University, Aligarh*

Phone: Ext.: 0571-2701327 Int.: 1270,1271,1272 Email: afo.cpo@amu.ac.in

## NOTICE INVITING TENDER / QUOTATIONS (NIT) FOR THE REPAIR OF DESERT COOLERS

REF. NO. 1726 /CPO/2019-20/CPO

DATED: 04.03.2020

Aligarh Muslim University, Aligarh invites offline/ Manual Sealed quotations are invited on the prescribed format printed overleaf from the reputed firms /suppliers etc. **up to 16.03.2020 by 01:30 P.M.** in the Central Purchase Office for repairing and replacement of grass pad and unserviceable parts of the desert coolers of Administrative Block Building, Property Office, Central purchase Office, Property Office, Gas Agency, Admission Section, Registrar's Residence (Office), Masjid Administrative Bloc etc. **quotations shall be opened on 16.03.2020 at 3:30 P.M. in the Central Purchase Office** in the presence of bidders who submitted their quotations within due course of time and the members of the Purchase committee.

Please subscribe REPAIR OF DESERT COOLERS on the sealed envelope.

### TERMS & CONDITIONS

1. Goods must be supplied in the name of Assistant Finance Officer, Central Purchase Office, AMU, Aligarh
2. The University reserve the right to accept or reject any or all the quotations without assigning any reason or to allot full or part of the repair work of desert coolers to one or more firms.
3. 80% Payment of total repair cost shall be made after providing the satisfactory report from the J.R. Care Taker Unit and 20% payment shall be made in the month of October 2020.
4. **Successful bidder is responsible for maintaining the desert coolers in working condition during summer season.**
5. Desert Coolers must be repaired within two weeks after issuing the confirmed order.
6. **The period of validity of rates offered by the vendor must be specified.**
7. **The bidding firm should be reputed having GST registration certificates.**
8. Any discount / rebate may be quoted clearly.
9. Any complaint if any, must be attended within two hours positively.
10. Quantity of Desert coolers may be increased or decreased.
11. All cases of disputes will be subject to the jurisdiction of court at Aligarh only.
12. Quote the rates in detail with full Terms & Conditions if any.
13. Decision of the Committee shall be final which will be accepted to all the vendors.
14. **Cost of taking off and fixing the desert coolers at windows must be included in the quoted rates.**
15. Any increases in the rate during the course of service period shall not be acceptable.
16. The bidding firm should not have been black listed by any Central/ State government etc.
17. The bidding firm should not be involved in any litigation that may impact on service.
18. All disputes relating to this tender shall be referred to the sole arbitrator to be appointed by the vice-Chancellor, AMU, whose decision will be binding on both the parties.
19. Errors & Omissions excepted.
20. Any conditional bid shall not be accepted and seems to be rejected.
21. If the awardee vendor fails to execute the repair in time, then the job shall be awarded to the next lowest vendor.
22. If the requisite item with requisite specifications will be available on GeM portal during the tender process, then preference will be given to GeM portal by following GFR 2017.
23. If the date of receipt/ submission/ opening of tenders/ quotations is/are declared to be a public holiday, the quotations/tenders will be received/submitted/ opened on the next working day at the same time.

  
(S. ZIAUDDIN SHAH)  
ASSISTANT FINANCE OFFICER  
(PURCHASE)

## PROFORMA

I HAVE READ THE TERMS & CONDITIONS CAREFULLY. I AM OFFERING THE RATE INCLUDING ALL EXPENDITURE WITH PRESENCE OF MIND, ACTIVENESS AND WITHOUT ANY PRESSURE. I SHALL ABIDE ALL THE TERMS & CONDITIONS GIVEN OVERLEAF. I SHALL HONOUR THE DECISION OF THE COMMITTEE. I WILL COMPLETE THE WORK WITHIN STIPULATED TIME POSITIVELY AND I SHALL BE RESPONSIBLE FOR MAINTAINING THE DESERT COOLERS IN WORKING CONDITION DURING SUMMER SEASON.

SR. NO.	QTY.	PARTICULAR/SPECIFICATION	RATE (INCLUDING ALL EXPENDITURE) PER PIECE	GST	AMOUNT
1.	141	SERVIING / REPAIRING AND REPLACEMENT OF GRASS PAD IN EVERY DESERT COOLER AND ALSO REPLACEMET OF DEFECTIVE PART LIKE PUMP, FAN, BLADE, TANK, FRONT PART (JALI) ETC. OF BRANDED QUALITY IF REQUIRED IN ANY DESERT COOLER.	₹.....		

### TERMS & CONDITIONS

SIGNATURE .....

NAME .....

ADDRESS .....

MOB. NO.....

E MAIL .....

GST IN .....