

Central Purchase Office
Aligarh Muslim University
Aligarh



केन्द्रीय कच कार्यालय
अलीगढ़ मुस्लिम विश्वविद्यालय
अलीगढ़

Phone: +91-571-2700920 Ext: 1270/71/72

Email: Email: afo.cpo@amu.ac.in

مرکزی خریداری دفتر، علی گڑھ مسلم یونیورسٹی، علی گڑھ

NIT Ref. No.: D- 561 /CPO/Fur 01/2019-20

Dated: 29th June 2019

NOTICE INVITING TENDER (NIT) for **Supply of Furniture Items** [Fur 01/2019-20]

The Aligarh Muslim University, Aligarh, invites offline/ manual sealed quotations along with samples under Two Bid System (Verification of Samples and Commercial Bid) on the prescribed format from the reputed Manufactures/ Dealers/ Suppliers etc. for the supply of furniture Items in AMU, Aligarh as per schedule mentioned below on usual terms and conditions as mentioned at the end of this tender:

SCHEDULE OF EVENTS			
S. N.	Event	Date and Time	Venue
1	Pre-Bid Meeting	11.07.2019 at 12:00 Noon	Central Purchase Office Opp. SBI AMU Branch Aligarh Muslim University Aligarh, UP -202002, India
2	Date of submission of Bids along with sample	20.07.2019 at 09:00 AM to 30.07.2019 at 04:00 PM (during office hours)	
3	Opening of Tender (Master envelope, Pre-Bid-Qualify-Documentation, EMD, Sample-Bid envelope and verification of documents)	01.08.2019 at 10:00 AM	
4	Selection/ Verification of Samples	After opening of Tender	
5	Commercial Bid Open	02.08.2019 at 10:00 AM	

Pre-Bid-Qualify-Documentation (**Annexure-I, II, III**) along with EMD (**Annexure-IV**), Sample Bid (**Annexure- V**) and Commercial Bid (**Annexure-VI**) must be submitted in separate sealed envelopes. The envelope cover in each case should be super scribed with "Pre-Bid-Qualify-Documentation for Supply of Furniture Items [Fur 01/2019-20]", "Sample Bid for Supply of Furniture Items [Fur 01/2019-20]" and "Commercial Bid for Supply of Furniture Items [Fur 01/2019-20]" respectively. Bidder's name and address should also be super scribed on each envelope. These three sealed envelopes with the other documents / annexures as required containing complete tender document duly ink signed and enclosing all documentary evidences should be put in another sealed envelope (Master Envelop) and super scribed with "Tender for Supply of Furniture Items [Fur 01/2019-20] - NIT Ref. No.: D- 561 /CPO/ Fur 01/ 2019-20 Dated: 29.06.2019". This sealed envelope should be submitted to 'Central Purchase Office, Aligarh Muslim University, Aligarh, UP -202002, India'.

for details, kindly visit <http://www.amu.ac.in> or <https://eprocure.gov.in/>

SYED ZIAUDDIN
SHAH
Digitally signed by SYED ZIAUDDIN SHAH
Date: 2019.06.29 16:28:55 +05'30'

Assistant Finance Officer
Central Purchase Office

Signature & Seal of the Bidder



Tender Document
for
Supply of Furniture Items
[Fur 01/2019-20]

Aligarh Muslim University, Aligarh

www.amu.ac.in

Signature & Seal of the Bidder

Introduction

Tenders are invited for the supply of Furniture Items to facilitate the various Departments/ Halls/ Offices etc. of the Aligarh Muslim University.

The details of the requirement of the Furniture items are mentioned in the scope of work.

Tender document

Sealed tenders under 2-Bid system are invited by Aligarh Muslim University, Aligarh, UP, India from Original Equipment Manufacturer (OEM) / reputed firms who have been authorized by the OEM as per eligibility criteria defined in Compliance Sheet (Annexure-III).

The Tender documents can be downloaded from the website:

<http://www.amu.ac.in> or <https://eprocure.gov.in>

Note: Intending tenderers are advised to visit again <http://www.amu.ac.in> or <https://www.eprocure.gov.in> at least 02 days prior to closing date of submission of tender for any update / corrigendum / amendment / addendum.

Master Envelope

Bid documents (Pre-Bid-Qualify-Documentation, Sample Bid and Commercial Bid in separate sealed envelope) duly ink signed & completed in all respect, should be submitted in a separate sealed envelope superscribed with the title “**Tender for Supply of Furniture Items [Fur 01/2019-20]**” to the address mentioned below. Bidder Name and Address should also be super scribed on each envelope.

❖ Envelope-1 (Pre-Bid-Qualify-Documentation)

(super scribing Pre-Bid-Qualify-Documentation for Supply of Furniture Items [Fur 01/2019-20])

The Pre-Bid-Qualify-Documentation envelop should contain the general information about the bidder along with the Annexure-I, II, III and EMD (Earnest Money Deposit, as per Annexure – IV) with supporting documents and Certificate as per requirement, if any.

❖ Envelope-2 (Sample)

(super scribing Sample Bid for Supply of Furniture Items [Fur 01/2019-20])

The Sample Bid should contain the information regarding participation in the Tender (Annexure – V).

❖ Envelope – 3 (Commercial)

(super scribing Commercial Bid for Supply of Furniture Items [Fur 01/2019-20])

Commercial Bid (Annexure- VI) must be submitted in separate sealed envelope for each quoted item. The envelope cover for each case must be superscribed with “Commercial Bid for Furniture Items Sl. No. _____” and all these envelopes should be placed in another sealed envelope (Master Commercial Bid Envelope).

Signature & Seal of the Bidder

Schedule for tendering process

The following is the schedule of events for this project.

SCHEDULE OF EVENTS			
S. N.	Event	Date and Time	Venue
1	Pre-Bid Meeting	11.07.2019 at 12:00 Noon	Central Purchase Office Opp. SBI AMU Branch Aligarh Muslim University Aligarh, UP -202002, India
2	Date of submission of Bids along with sample	20.07.2019 at 09:00 AM to 30.07.2019 at 04:00 PM (during office hours)	
3	Opening of Tender (Master envelope, Pre-Bid-Qualify-Documentation, EMD, Sample-Bid envelope and verification of documents)	01.08.2019 at 10:00 AM	
4	Selection/ Verification of Samples	After opening of Tender	
5	Commercial Bid Open	02.08.2019 at 10:00 AM	

Late Tender

Tender shall not be accepted after given time & date.

Clarification of Tender Document

For any clarification (prior to submission of bids) please submit your enquiries by e-mailing the same to afo.cpo@amu.ac.in mentioning "Request for Clarifications: NIT for Supply of Furniture Items [Fur 01/2019-20]" as subject of e-mail, and clearly articulating specific queries (for which clarifications are to be sought) along-with contact details on which response to the queries may be provided by AMU.

✓ Bidders are also advised to participate in Pre-bid meeting

Address for Bid Submission:

Assistant Finance Officer
 Central Purchase Office
 Opposite SBI AMU Branch
 Aligarh Muslim University
Aligarh-202002, UP, India

Phone: +91-571-2700920 Ext: 1270/71/72

Email: afo.cpo@amu.ac.in

www.amu.ac.in

Signature & Seal of the Bidder

Scope of Work

Supply of Furniture Items to facilitate the various Departments/ Halls/ Offices etc. of the Aligarh Muslim University.

The requirements are as below:

S.No.	Required Item	Required Quantity
1	Almirah: Full Size Steel Almirah Full Size 04 Shelves & 05 Compartment Size 78"x35"x19" External Body Gauge 20 (minimum) Internal Body Gauge 22 (minimum) Weight 80 ± 2 KG	50
2	Almirah: Glass Door Glass Door Almirah Size 78"x35"x19" Five shelves/six compartment, External Body Gauge 20 (minimum) Internal Body Gauge 22 (minimum) Weight 85 ± 2 KG	30
3	Almirah: Locker Steel Almirah with twelve (12) locker Size 78"x35"x19" External Body Gauge 20 (minimum) Internal Body Gauge 22 (minimum) Weight 100 ± 2 KG	4
4	Student Bed Size 6'x3'x1.5' Made of heavy channel 2"x1" Ply/ Board: 12 mm thick {Make: CENTURY Club Prime) Mark should be clearly visible Frame and Legs should be painted covered with good quality rubber cap on the edge of legs of bed Weight of Iron Frame 17 ± 1 KG	80
5	Bench: Three (03) Seater Steel Bench Cushion seat and back with Nickel Painted Three (03) seater	15
6	Chair: Cane Wooden (Study/ Office Chair) Chair Armed (for Study/Office) Under Structure seasoned sheesham wood Cane seat and back Finished with sprit polish	150
7	Chair: Deskey Wooden Chair (Wooden with Writing Pad for Classroom) Under Structure seasoned sheesham wood seat and back having 10" (250mm) One piece writing flap and book rest in bottom finished with sprit polish	50
8	Chair: Computer Chair Computer Armed (Cushion Seat and Back)	25
9	Chair: Low Back Executive Chair Executive with low back: Having high density Cushioned seat and back, five wheels Revolving base PU handles. Guarantee of wheel & Hydraulic 1 year<	140

Signature & Seal of the Bidder

S. No.	Required Item	Required Quantity
10	Chair: High Back Executive Having high density Cushioned seat and back, five wheels Revolving base, 30" back Height =110±5 cm - 120±5 cm Seat Height =44-55 cm Seat Depth 50 cm< Seat Width 50 cm< Guarantee of wheel & Hydraulic 1 year<	30
11	Chair: SS Pipe (Visitor/ Office Chair) Chair Armed Stainless Steel Frame 16 Gauge Pipe 1" Cushion Seat and Back	500
12	Cabinet: Four (04) Drawer Steel Filling Cabinet External Body Gauge 20 (minimum) Internal Body Gauge 22 (minimum)	15
13	Steel Rack: Full Size Angle Iron Frame 1 ½" in 16 gauge (minimum) Shelves 20 gauge Six Shelves – Five Compartment Sizes 78"x36"x15"	10
14	Steel Rack: Half Size Angle Iron Frame 1 ½" in 16 gauge (minimum) Shelves 20 gauge Three Shelves – Two Compartment Sizes 36"x36"x15"	10
15	Sofa Set with Centre Table Sofa Set: (Wooden) Under Structure 3 Pieces/5 seater in Teak Wood Seat with 12 mm Ply (ISI Mark) Mark should be clearly visible Foam seat in 4" thickness / 40 density Back seat in 3" thickness / 32 density Central table wooden Size 4'x2'x1.5' Top: Ply/ Board: 19 mm thick {Make: CENTURY Club Prime) Mica Fitted (Make: CENTURY 1 mm) Gola (teak) around of table top (1¼") - With book shelf open from all sides made of Teak wood complete with sprit polish	20
16	Dari Suff 4 feet width and 22 feet length	25
17	Table: 4'x2.5' (Office) Size 4'x2 ½'x2 ½' Ply/ Board: 19 mm thick {Make: CENTURY Club Prime) Mica Fitted (Make: CENTURY 1 mm) Gola (teak) around of table top (1¼") Three drawers on heavy Channel, RHS with locking system Guaranty: 03 Year <	100

Signature & Seal of the Bidder

S. No.	Required Item	Required Quantity
18	Table: 5'x3' (Executive Quality) Size 5'x3'x2 ½' Ply/ Board: 19 mm thick {Make: CENTURY Club Prime} Mica Fitted (Make: CENTURY 1 mm) Gola (teak) around of table top (1¼") Three drawers on heavy Channel, RHS with locking system Other side box with locking system Guaranty: 03 Year <	15
19	Table: 6'x3' (Dinning/Reading) - Small Ply/ Board: 19 mm thick {Make: CENTURY Club Prime} Mica Fitted (Make: CENTURY 1 mm) Gola (teak) around of table top (1¼") Iron frame with two supports (Top & Bottom both) Size 6'x3'x2 ½' Guaranty: 03 Year <	20
20	Table: 8'x3' (Dinning/Reading) - Big Ply/ Board: 19 mm thick {Make: CENTURY Club Prime} Mica Fitted (Make: CENTURY 1 mm) Gola (teak) around of table top (1¼") Iron frame with two supports (Top & Bottom both) Size 8'x3'x2 ½' Guaranty: 03 Year <	10
21	Table: Computer Ply/ Board: 19 mm thick {Make: CENTURY Club Prime} Mica Fitted (Make: CENTURY 1 mm) Gola (teak) around of table top (1¼") Heavy Iron Frame Key Board tray on heavy channel and one draws Size 3'x2'x2 ½' Provision of CPU, UPS, Key Board Guaranty: 03 Year <	50
22	Table: Study Wooden Ply/ Board: 19 mm thick {Make: CENTURY Club Prime} Mica Fitted (Make: CENTURY 1 mm) Gola (teak) around of table top (1¼") Size 3'x2'x2 ½' Wooden Structure in Teak (MP) One drawer with locking system Guaranty: 03 Year <	80
23	Table: Study Steel Frame Ply/ Board: 19 mm thick {Make: CENTURY Club Prime} Mica Fitted (Make: CENTURY 1 mm) Gola (teak) around of table top (1¼") Size 3'x2'x2 ½' Frame of 18 gauge One drawer with locking system Guaranty: 03 Year <	50
24	White Board White Board Including fixing charges Size 6'x4'	10

Signature & Seal of the Bidder

S. No.	Required Item	Required Quantity
25	Bed Wooden Bunk Box Frame: Sal or Sheesham wood Size: 35" x 72" (inside clear space) 12" railing on the upper bed. Box 12" in height Single shutter Paya: 3"x3"x84" For more details, kindly contact to D/o Wild Life Science, A.M.U., Aligarh Sample Photo is attached at Annexure-VII Delivery at Ardee Estate, Ranikhet, Uttrakhand	10

The Aligarh Muslim University reserves the right to increase or decrease the quantity up to 25 % at the time of placement of purchase order.

The supply must be completed within 30 days after getting purchase order.

Eligibility Criteria

Bidder should qualify the following eligibility criteria:

- The bidder should have a minimum three-years' experience for supply the quoted items to the Government Departments/ Organizations/ Autonomous Bodies/ PSUs. (Certificates must be attached)
- The annual turnover of the firm should not be less than ₹ 20 Lac per year during last three years. (CA certified balance sheet must be attached).

Relevant documents supporting eligibility criteria are to be submitted along with the Pre-Bid-Qualify-Documentation duly inked signed.

Amendment of Tender Document

At any time prior to the deadline for submission of bids, the Aligarh Muslim University, Aligarh may, for any reason, whether at its own initiative or in response to a clarification requested by a prospective Bidder, modify the Tender Document by amendment. The amendment will be notified on the AMU & CPPP website. The deadline for submission of bids may also be extended at the discretion of Aligarh Muslim University, Aligarh.

Note: Intending tenderers are advised to visit again <http://www.amu.ac.in> or <https://www.eprocure.gov.in> at least 02 days prior to closing date of submission of tender for any update/ corrigendum/ amendment/ addendum.

Signature & Seal of the Bidder

Tendering Process

Sealed tenders under 2-Bid system are invited by Aligarh Muslim University, Aligarh, Original Equipment Manufacturer (OEM) / reputed firms who have been authorized by the OEM as per eligibility criteria defined in Compliance Sheet (Annexure-III).

Pre-Bid-Qualify-Documentation

The Pre-Bid-Qualify-Documentation must contain the following:

- a. Annexure-I, II, III.
- b. EMD as per Annexure - IV.
- c. Experience Certificate of the bidding firm (at least Three-Years' experience for supply the quoted items to the Government Departments / Organizations / Autonomous Bodies / PSUs.)
- d. Certificates from at least 3 organizations for whom the bidder has successfully executed such products (so that if required, Aligarh Muslim University, Aligarh may contact them for verification).
- e. Balance Sheet of last three Financial years (2018-19/ 2017-18/ 2016-17) duly certified by the Chartered Accountant.

Sample Bid

The Sample bid must contain the following:

- a. Annexure-V.

Note: Selection Criteria: Based on quality/ furnishing etc. of the Sample.
The wooden samples should be provided in half polish.

Commercial Bid

The Commercial bid must contain the following:

- a. Commercial Bid (Annexure- VI) must be submitted in separate sealed envelope for each quoted item. The envelope cover for each case must be superscribed with "Commercial Bid for Furniture Items Sl. No. _____" and all these envelopes should be placed in another sealed envelope (Master Commercial Bid Envelope).

Note:

1. Selection Criteria for Commercial Bid Opening:
Initially the samples shall be evaluated by the Central Purchase Committee (CPC). Commercial bid for those bidders shall be opened and considered, whose sample(s) is/are qualified/ passed by the CPC.
2. Selection Criteria for winning the item of the tender:
Selection for the items shall be based on the basis of lowest quoted prices for each individual qualified item.

Signature & Seal of the Bidder

NIT for Supply of Furniture Items [Fur 01/2019-20]

Brief Details about Firm / OEM

1. NAME OF THE BIDDING FIRM:

.....

Website URL:

2. ADDRESS:

(a) REGISTERED OFFICE:

.....

..... PIN

STD CODE Office Phone No: FAX No:

Primary Cell Phone No: Alternate Cell Phone No:

Official Email: Alternate Email:

(b) WORKS/FACTORY (if applicable):

.....

..... PIN

STD CODE Landline Phone No: FAX No:

Primary Cell Phone No: Alternate Cell Phone No:

Official Email: Alternate Email:

3. Commercial Information (Enclose Attested Copy Wherever Applicable)

- a) GSTIN :
- b) PAN No. :
- c) AMU Registration No (if any) :
- d) NSIC Registration No (if any) :
- e) MSME Registration No (if any) :

I/We further undertake that all the above information and documents supplied by me/us are correct. In the event of any future changes to the above information, during the period of validity of these rate i.e. up to 31.03.2020, I will immediately inform Assistant Finance Officer (Purchase) in writing and also provide updated documents (if any).

Signature & Seal of the Bidder

Date:

Place:

Name of Bidder:

Designation:

Name of Firm:

Address:

.....

.....

Contact No.:

Email:

Signature & Seal of the Bidder

NIT for Supply of Furniture Items [Fur 01/2019-20]

Self-Declaration by the bidder for quoting the rate

FROM

M/s
.....
.....

To
Assistant Finance Officer
Central Purchase Office,
A.M.U. Aligarh 202002

Dear Sir,

1. I/We have read and understood the contents of the Tender and agree to abide by all the terms and conditions of this tender.
2. I/We also confirm that in the event of my / our tender being accepted, I/We hereby undertake to furnish Performance Security, as applicable in the form of Demand Draft.
3. I/We further undertake that none of the Proprietor / Partner/Directors of the firm was or is Proprietor or Partner or Director of any firm with whom Aligarh Muslim University, Aligarh or any other government organization have black listed/banned/suspended business dealing.

I/We further undertake to report to the Assistant Finance Officer (Purchase) immediately after we are informed but in any case not later than 15 days, if any firm in which Proprietor / Partner/Directors are Proprietor or Partner or Director of such a firm which is black listed/banned/suspended in future during the currency of the Contract with you.

Yours faithfully,

Signature & Seal of the Bidder

Date:
Place:

Name of Bidder:
Designation:
Name of Firm:
Address:
.....
Contact No.:
Email:

Signature & Seal of the Bidder

NIT for Supply of Furniture Items [Fur 01/2019-20]**Compliance-sheet**

Sl. No.	Requirement Profile of Vendor	(Yes/No)	Documentary Evidences enclosed (Yes/No)
1	Experience Certificate of the bidding firm (at least Three-Years' experience for supply the quoted items to the Government Departments / Organizations / Autonomous Bodies / PSUs.		
2	Certificates from at least 3 organizations for whom the bidder has successfully executed such products (so that if required, Aligarh Muslim University, Aligarh may contact them for verification).		
3	The annual turnover of the firm should not be less than ₹ 20 Lac per year during last three years.		
4	Balance Sheet of last three Financial years (2018-19/ 2017-18/ 2016-17) duly certified by the Chartered Accountant.		
5	Bidder agrees that all the communications received from AMU on email-ID provided by the bidder in Annexure-I of this tender document will be responded within one business day. Failing which it will be presumed as an offence, thereby attracting actions as deemed fit by AMU.		
6	Annexure-I duly filled and ink signed with seal of the bidding firm.		
7	Annexure-II duly filled and ink signed with seal of the bidding firm.		
8	Annexure-IV [EMD] duly filled and ink signed with seal of the bidding firm. EMD enclosed as per the requirement of NIT, (In favor of the Finance Officer, A.M.U., Aligarh of ₹ _____ in the form of Demand Draft.		

Signature & Seal of the Bidder

Date:

Place:

Name of Bidder:

Designation:

Name of Firm:

Address:

Contact No.:

Email:

Signature & Seal of the Bidder

NIT for Supply of Furniture Items [Fur 01/2019-20]**EMD Summary**
(as per Rule 170 of GFRs, 2017)

S. No.	Required Item	EMD Required	Quoted Yes OR No	DD No.	DD Date	DD Amount	Issuer Bank Name
1	Almirah: Full Size	₹ 8,500/-					
2	Almirah: Glass Door	₹ 5,500/-					
3	Almirah: Locker	₹ 1,000/-					
4	Student Bed	₹ 7,000/-					
5	Bench: Three (03) Seater	₹ 2,000/-					
6	Chair: Cane Wooden (Study/ Office Chair)	₹ 3,500/-					
7	Chair: Deskey Wooden Chair (Wooden with Writing Pad for Classroom)	₹ 1,200/-					
8	Chair: Computer	₹ 1,000/-					
9	Chair: Low Back Executive	₹ 9,000/-					
10	Chair: High Back Executive	₹ 3,500/-					
11	Chair: SS Pipe (Visitor/ Office Chair)	₹ 20,000/-					
12	Cabinet: Four (04) Drawer	₹ 3,500/-					
13	Steel Rack: Full Size	₹ 600/-					
14	Steel Rack: Half Size	₹ 400/-					
15	Sofa Set with Centre Table	₹ 8,800/-					
16	Dari Suff	₹ 1,200/-					
17	Table: 4'x2.5' (Office)	₹ 21,000/-					
18	Table: 5'x3' (Executive Quality)	₹ 5,100/-					

Signature & Seal of the Bidder

S. No.	Required Item	EMD Required	Quoted Yes OR No	DD No.	DD Date	DD Amount	Issuer Bank Name
19	Table: 6'x3' (Dinning/Reading) - Small	₹ 3,200/-					
20	Table: 8'x3' (Dinning/Reading) - Big	₹ 2,000/-					
21	Table: Computer	₹ 2,500/-					
22	Table: Study Wooden	₹ 6,500/-					
23	Table: Study Steel Frame	₹ 2,500/-					
24	White Board	₹ 500/-					
25	Bed Wooden Bunk Box	₹ 5,000/-					
Total =		₹ 1,25,000/-					

Note:

- The EMD is refundable.
 - For non-qualified: Immediately after finalized the qualified bidder.
 - For qualified: After 03 months of complete the Guaranty/ Warranty/ Supply whichever is later.
- The DD must be in favor of "Finance Officer, Aligarh Muslim University" payable at Aligarh.
- Kindly see / follow the Terms & Conditions.

Terms & Conditions (if any) kindly mentioned here.

Date:
Place:

Signature & Seal of the Bidder

Name of Bidder:
Designation:
Name of Firm:
Address:
.....
.....
Contact No.:
Email:

Signature & Seal of the Bidder

NIT for Supply of Furniture Items [Fur 01/2019-20]

Sample

Terms & Conditions regarding submission of Samples:

1. All the items should be supplied with **at least three-years of comprehensive** and on-site warranty/ guaranty except Hydraulic chairs. In case of Hydraulic Chairs minimum on-site and comprehensive warranty/ guaranty is One-Year.
2. The wooden samples should be provided in half polish.
3. No mark/ sticker regarding name/ mark of quoted firm should be visible.
4. For ply/ board: and mica an ink signed certificate from manufacture is required regarding authorization.
5. The Aligarh Muslim University reserves the right to increase or decrease the quantity up to 25 % at the time of placement of purchase order.

Date:
Place:

Signature & Seal of the Bidder

Name of Bidder:
Designation:
Name of Firm:
Address:
.....
Contact No.:
Email:

Signature & Seal of the Bidder

Details of Samples

S. No.	Required Item	Required Quantity	Quoted Yes or No	Sample Submit Yes or No	Number of Sample(s) submitted
1	Almirah: Full Size Steel Almirah Full Size 04 Shelves & 05 Compartment Size 78"x35"x19" External Body Gauge 20 (minimum) Internal Body Gauge 22 (minimum) Weight 80 ± 2 KG	50			
2	Almirah: Glass Door Glass Door Almirah Size 78"x35"x19" Five shelves/six compartment, External Body Gauge 20 (minimum) Internal Body Gauge 22 (minimum) Weight 85 ± 2 KG	30			
3	Almirah: Locker Steel Almirah with twelve (12) locker Size 78"x35"x19" External Body Gauge 20 (minimum) Internal Body Gauge 22 (minimum) Weight 100 ± 2 KG	4			
4	Student Bed Size 6'x3'x1.5' Made of heavy channel 2"x1" Ply/ Board: 12 mm thick {Make: CENTURY Club Prime) Mark should be clearly visible Frame and Legs should be painted covered with good quality rubber cap on the edge of legs of bed Weight of Iron Frame 17 ± 1 KG	80			
5	Bench: Three (03) Seater Steel Bench Cushion seat and back with Nickel Painted Three (03) seater	15			
6	Chair: Cane Wooden (Study/ Office Chair) Chair Armed (for Study/Office) Under Structure seasoned sheesham wood Cane seat and back Finished with sprit polish	150			
7	Chair: Deskey Wooden Chair (Wooden with Writing Pad for Classroom) Under Structure seasoned sheesham wood seat and back having 10" (250mm) One piece writing flap and book rest in bottom finished with sprit polish	50			
8	Chair: Computer Chair Computer Armed (Cushion Seat and Back)	25			

Signature & Seal of the Bidder

S. No.	Required Item	Required Quantity	Quoted Yes or No	Sample Submit Yes or No	Number of Sample(s) submitted
9	Chair: Low Back Executive Chair Executive with low back: Having high density Cushioned seat and back, five wheels Revolving base PU handles. Guarantee of wheel & Hydraulic 1 year<	140			
10	Chair: High Back Executive Having high density Cushioned seat and back, five wheels Revolving base, 30" back Height =110±5 cm - 120±5 cm Seat Height =44-55 cm Seat Depth 50 cm< Seat Width 50 cm< Guarantee of wheel & Hydraulic 1 year<	30			
11	Chair: SS Pipe (Visitor/ Office Chair) Chair Armed Stainless Steel Frame 16 Gauge Pipe 1" Cushion Seat and Back	500			
12	Cabinet: Four (04) Drawer Steel Filling Cabinet External Body Gauge 20 (minimum) Internal Body Gauge 22 (minimum)	15			
13	Steel Rack: Full Size Angle Iron Frame 1 ½" in 16 gauge (minimum) Shelves 20 gauge Six Shelves – Five Compartment Sizes 78"x36"x15"	10			
14	Steel Rack: Half Size Angle Iron Frame 1 ½" in 16 gauge (minimum) Shelves 20 gauge Three Shelves – Two Compartment Sizes 36"x36"x15"	10			
15	Sofa Set with Centre Table Sofa Set: (Wooden) Under Structure 3 Pieces/5 seater in Teak Wood Seat with 12 mm Ply (ISI Mark) Mark should be clearly visible Foam seat in 4" thickness / 40 density Back seat in 3" thickness / 32 density Central table wooden Size 4'x2'x1.5' Top: Ply/ Board: 19 mm thick {Make: CENTURY Club Prime) Mica Fitted (Make: CENTURY 1 mm) Gola (teak) around of table top (1¼") - With book shelf open from all sides made of Teak wood complete with sprit polish	20			

Signature & Seal of the Bidder

S. No.	Required Item	Required Quantity	Quoted Yes or No	Sample Submit Yes or No	Number of Sample(s) submitted
16	Dari Suff 4 feet width and 22 feet length	20			
17	Table: 4'x2.5' (Office) Size 4'x2 ½'x2 ½' Ply/ Board: 19 mm thick {Make: CENTURY Club Prime) Mica Fitted (Make: CENTURY 1 mm) Gola (teak) around of table top (1¼") Three drawers on heavy Channel, RHS with locking system Guaranty: 03 Year <	100			
18	Table: 5'x3' (Executive Quality) Size 5'x3'x2 ½' Ply/ Board: 19 mm thick {Make: CENTURY Club Prime) Mica Fitted (Make: CENTURY 1 mm) Gola (teak) around of table top (1¼") Three drawers on heavy Channel, RHS with locking system Other side box with locking system Guaranty: 03 Year <	15			
19	Table: 6'x3' (Dinning/Reading) - Small Ply/ Board: 19 mm thick {Make: CENTURY Club Prime) Mica Fitted (Make: CENTURY 1 mm) Gola (teak) around of table top (1¼") Iron frame with two supports (Top & Bottom both) Size 6'x3'x2 ½' Guaranty: 03 Year <	20			
20	Table: 8'x3' (Dinning/Reading) - Big Ply/ Board: 19 mm thick {Make: CENTURY Club Prime) Mica Fitted (Make: CENTURY 1 mm) Gola (teak) around of table top (1¼") Iron frame with two supports (Top & Bottom both) Size 8'x3'x2 ½' Guaranty: 03 Year <	7			
21	Table: Computer Ply/ Board: 19 mm thick {Make: CENTURY Club Prime) Mica Fitted (Make: CENTURY 1 mm) Gola (teak) around of table top (1¼") Heavy Iron Frame Key Board tray on heavy channel and one draws Size 3'x2'x2 ½' Provision of CPU, UPS, Key Board Guaranty: 03 Year <	50			

Signature & Seal of the Bidder

S. No.	Required Item	Required Quantity	Quoted Yes or No	Sample Submit Yes or No	Number of Sample(s) submitted
22	Table: Study Wooden Ply/ Board: 19 mm thick {Make: CENTURY Club Prime) Mica Fitted (Make: CENTURY 1 mm) Gola (teak) around of table top (1¼") Size 3'x2'x2 ½' Wooden Structure in Teak (MP) One drawer with locking system Guaranty: 03 Year <	80			
23	Table: Study Steel Frame Ply/ Board: 19 mm thick {Make: CENTURY Club Prime) Mica Fitted (Make: CENTURY 1 mm) Gola (teak) around of table top (1¼") Size 3'x2'x2 ½' Frame of 18 gauge One drawer with locking system Guaranty: 03 Year <	50			
24	White Board White Board Including fixing charges Size 6'x4'	10			
25	Bed Wooden Bunk Box Frame: Sal or Sheesham wood Size: 35" x 72" (inside clear space) 12" railing on the upper bed. Box 12" in height Single shutter Paya: 3"x3"x84" For more details, kindly contact to D/o Wild Life Science, A.M.U., Aligarh Sample Photo is attached at Annexure-VII Delivery at Ardee Estate, Ranikhet, Uttrakhand	10			

Remark (if any): _____

Note: Kindly see / follow the Terms & Conditions.

Terms & Conditions (if any) kindly mentioned here.

Signature & Seal of the Bidder

Date:
Place:

Name of Bidder:
Designation:
Name of Firm:
Address:
.....
Contact No.:
Email:

Signature & Seal of the Bidder

NIT for Supply of Furniture Items [Fur 01/2019-20]**Commercial Bid**

Note:

1. Commercial Bid (Annexure- VI) must be submitted in separate sealed envelope for each quoted item. The envelope cover for each case must be superscribed with “Commercial Bid for Furniture Items Sl. No. _____” and all these envelopes should be placed in another sealed envelope (Master Commercial Bid Envelope).
2. The Aligarh Muslim University reserves the right to increase or decrease the quantity up to 25 % at the time of placement of purchase order.

Bidder must submit their Commercial bid in the following format only:

S. No.	Required Item	Quoted Yes or No	Unit Price [Including all Taxes/ Charges/ F.O.R.]	Required Quantity	Total Amount
1	Almirah: Full Size Steel Almirah Full Size 04 Shelves & 05 Compartment Size 78"x35"x19" External Body Gauge 20 (minimum) Internal Body Gauge 22 (minimum) Weight 80 ± 2 KG			50	
2	Almirah: Glass Door Glass Door Almirah Size 78"x35"x19" Five shelves/six compartment, External Body Gauge 20 (minimum) Internal Body Gauge 22 (minimum) Weight 85 ± 2 KG			30	
3	Almirah: Locker Steel Almirah with twelve (12) locker Size 78"x35"x19" External Body Gauge 20 (minimum) Internal Body Gauge 22 (minimum) Weight 100 ± 2 KG			4	
4	Student Bed Size 6'x3'x1.5' Made of heavy channel 2"x1" Ply/ Board: 12 mm thick {Make: CENTURY Club Prime) Mark should be clearly visible Frame and Legs should be painted covered with good quality rubber cap on the edge of legs of bed Weight of Iron Frame 17 ± 1 KG			80	

Signature & Seal of the Bidder

S. No.	Required Item	Quoted Yes or No	Unit Price [Including all Taxes/ Charges/ F.O.R.]	Required Quantity	Total Amount
5	Bench: Three (03) Seater Steel Bench Cushion seat and back with Nickel Painted Three (03) seater			15	
6	Chair: Cane Wooden (Study/ Office Chair) Chair Armed (for Study/Office) Under Structure seasoned sheesham wood Cane seat and back Finished with sprit polish			150	
7	Chair: Deskey Wooden Chair (Wooden with Writing Pad for Classroom) Under Structure seasoned sheesham wood seat and back having 10" (250mm) One piece writing flap and book rest in bottom finished with sprit polish			50	
8	Chair: Computer Chair Computer Armed (Cushion Seat and Back)			25	
9	Chair: Low Back Executive Chair Executive with low back: Having high density Cushioned seat and back, five wheels Revolving base PU handles. Guarantee of wheel & Hydraulic 1 year<			140	
10	Chair: High Back Executive Having high density Cushioned seat and back, five wheels Revolving base, 30" back Height =110±5 cm - 120±5 cm Seat Height =44-55 cm Seat Depth 50 cm< Seat Width 50 cm< Guarantee of wheel & Hydraulic 1 year<			30	
11	Chair: SS Pipe (Visitor/ Office Chair) Chair Armed Stainless Steel Frame 16 Gauge Pipe 1" Cushion Seat and Back			500	
12	Cabinet: Four (04) Drawer Steel Filling Cabinet External Body Gauge 20 (minimum) Internal Body Gauge 22 (minimum)			15	

Signature & Seal of the Bidder

S. No.	Required Item	Quoted Yes or No	Unit Price [Including all Taxes/ Charges/ F.O.R.]	Required Quantity	Total Amount
13	Steel Rack: Full Size Angle Iron Frame 1 ½" in 16 gauge (minimum) Shelves 20 gauge Six Shelves – Five Compartment Sizes 78"x36"x15"			10	
14	Steel Rack: Half Size Angle Iron Frame 1 ½" in 16 gauge (minimum) Shelves 20 gauge Three Shelves – Two Compartment Sizes 36"x36"x15"			10	
15	Sofa Set with Centre Table Sofa Set: (Wooden) Under Structure 3 Pieces/5 seater in Teak Wood Seat with 12 mm Ply (ISI Mark) Mark should be clearly visible Foam seat in 4" thickness / 40 density Back seat in 3" thickness / 32 density Central table wooden Size 4'x2'x1.5' Top: Ply/ Board: 19 mm thick {Make: CENTURY Club Prime) Mica Fitted (Make: CENTURY 1 mm) Gola (teak) around of table top (1¼") - With book shelf open from all sides made of Teak wood complete with sprit polish			20	
16	Dari Suff 4 feet width and 22 feet length			20	
17	Table: 4'x2.5' (Office) Size 4'x2 ½'x2 ½' Ply/ Board: 19 mm thick {Make: CENTURY Club Prime) Mica Fitted (Make: CENTURY 1 mm) Gola (teak) around of table top (1¼") Three drawers on heavy Channel, RHS with locking system Guaranty: 03 Year <			100	

Signature & Seal of the Bidder

S. No.	Required Item	Quoted Yes or No	Unit Price [Including all Taxes/ Charges/ F.O.R.]	Required Quantity	Total Amount
18	Table: 5'x3' (Executive Quality) Size 5'x3'x2 ½' Ply/ Board: 19 mm thick {Make: CENTURY Club Prime) Mica Fitted (Make: CENTURY 1 mm) Gola (teak) around of table top (1¼") Three drawers on heavy Channel, RHS with locking system Other side box with locking system Guaranty: 03 Year <			15	
19	Table: 6'x3' (Dinning/Reading) - Small Ply/ Board: 19 mm thick {Make: CENTURY Club Prime) Mica Fitted (Make: CENTURY 1 mm) Gola (teak) around of table top (1¼") Iron frame with two supports (Top & Bottom both) Size 6'x3'x2 ½' Guaranty: 03 Year <			20	
20	Table: 8'x3' (Dinning/Reading) - Big Ply/ Board: 19 mm thick {Make: CENTURY Club Prime) Mica Fitted (Make: CENTURY 1 mm) Gola (teak) around of table top (1¼") Iron frame with two supports (Top & Bottom both) Size 8'x3'x2 ½' Guaranty: 03 Year <			10	
21	Table: Computer Ply/ Board: 19 mm thick {Make: CENTURY Club Prime) Mica Fitted (Make: CENTURY 1 mm) Gola (teak) around of table top (1¼") Heavy Iron Frame Key Board tray on heavy channel and one draws Size 3'x2'x2 ½' Provision of CPU, UPS, Key Board Guaranty: 03 Year <			50	
22	Table: Study Wooden Ply/ Board: 19 mm thick {Make: CENTURY Club Prime) Mica Fitted (Make: CENTURY 1 mm) Gola (teak) around of table top (1¼") Size 3'x2'x2 ½' Wooden Structure in Teak (MP) One drawer with locking system Guaranty: 03 Year <			80	

Signature & Seal of the Bidder

S. No.	Required Item	Quoted Yes or No	Unit Price [Including all Taxes/ Charges/ F.O.R.]	Required Quantity	Total Amount
23	Table: Study Steel Frame Ply/ Board: 19 mm thick {Make: CENTURY Club Prime) Mica Fitted (Make: CENTURY 1 mm) Gola (teak) around of table top (1¼") Size 3'x2'x2 ½' Frame of 18 gauge One drawer with locking system Guaranty: 03 Year <			50	
24	White Board White Board Including fixing charges Size 6'x4'			10	
25	Bed Wooden Bunk Box Frame: Sal or Sheesham wood Size: 35" x 72" (inside clear space) 12" railing on the upper bed. Box 12" in height Single shutter Paya: 3"x3"x84" For more details, kindly contact to D/o Wild Life Science, A.M.U., Aligarh Sample Photo is attached at Annexure-VII Delivery at Ardee Estate, Ranikhet, Uttarakhand			10	

Remark (if any): _____

Note: Kindly see / follow the Terms & Conditions.

Terms & Conditions (if any) kindly mentioned here.

Signature & Seal of the Bidder

Date:
 Place:

Name of Bidder:
 Designation:
 Name of Firm:
 Address:

 Contact No.:
 Email:

Signature & Seal of the Bidder

NIT for Supply of Furniture Items [Fur 01/2019-20]

Terms and Conditions

1. The bidding firm should be reputed and having registration certificates, Viz. Goods & Service Act, 2017 (GST), PAN/ TAN Card etc. The photocopies of the documents should be attached with the quotation. The firm should submit records related to Registration, GST, PAN Experiences etc. along with the bid.
2. University reserves the right to accept, reject, cancel or extend the contract on satisfactory service.
3. Goods are required to be dispatched F.O.R. Ardee Estate Ranikhet, Uttrakhand for Serial Number 25 i.e. Bed Wooden Bunk Box and for rest items are required to be dispatched F.O.R. Aligarh at site.
4. The Aligarh Muslim University reserves the right to increase or decrease the quantity up to 25 % at the time of placement of purchase order.
5. Arrangement of all the documents related to taxation and road permits shall be the sole responsibility of the supplier.
6. The rate of GST including surcharge along with concession admissible to education Institution may be specified.
7. The University reserves the right to accept/ reject any or all the tender(s)/quotation(s) or to allot full or part of the supply / services to one or more firms.
8. The University reserves the right to reject any or all the tender(s)/quotation(s) thereof and to call for any other details or information / clarification from any of the tender(s)/quotation(s).
9. The University reserves the right to cancel the order(s).
10. Quotations which are incomplete / incorrect / unclear / not accompanied by EMD / not accompanied with other mandatory enclosures shall out rightly be rejected.
11. Bid Security (EMD) as per Annexure-IV (refundable) against quoted item should be deposited along with quotations, in the form of DD, in favor of "Finance Officer, Aligarh Muslim University, Aligarh".
In case of unsuccessful bid the EMD after necessary deduction of draft charges will be returned.
However, Vendors registered with MSME (Micro, Small and Medium Enterprises) / NSIC (National Small Industries Corporation) and enclosing attested copy of certificate of registration (valid for at least 6-months from tender opening date) with quotations would be exempted from payment of EMD. (see Rule 170 of GFRs 2017)
12. In addition to official landline phone/fax numbers, two mobile telephone numbers (including the mobile number of Chief Executive Officer of the bidding firm) and email ids for communication, should be specifically provided.
13. Providing any false/wrong information (including supply of wrong contact information, leading to loss of communication) will be treated as the breach of contract/tender.
14. The original brochures of the quoted items should be attached.
15. Payment shall be made against bill as per the payment milestones detailed in this tender document.
16. In case goods are not according to the specifications, the cost of returning them shall be borne by the supplier.
17. The goods must be supplied within given time.
18. The period of validity of the rates offered is up to 31.03.2020.
19. The tender(s)/quotation(s) containing uncalled for remarks are likely to rejection.
20. The discount/rebate admissible, if any, may be quoted.
21. If any bidder wants to quote more than one model/product for a particular item, rate must be quoted on separate sheet for each model/product.

Signature & Seal of the Bidder

22. If the date of receipt /submission /opening of tender(s)/quotation(s) is/are declared to be a public holiday, the tender(s)/quotation(s) will be received/submitted/opened on the next working day at same time.
23. If there is any need any clarification/ information/ amendment in this NIT, it came to the notice of Assistant Finance Officer (Purchase) within 04 days from the date of publication of this NIT. After that, no clarification/ amendment will be accepted.
24. Any increases in the rate during the course of supply shall not be acceptable.
25. Guaranty / Warranty of the items must be quoted clearly.
26. The wooden samples must be provided in half polish.
27. The Tender is under Two Bid System. Only those Commercial bid shall be opened whose sample are selected/qualified/passed.
28. Please mention the Make / Brand of the Ply Board / Ply used in furniture items in remark column.
29. Bidding firm should not have been blacklisted by any Central. State Government. Public Sector Undertaking Govt. of India.
30. Bidding firm should not be involved in any litigation that may have an impact of affecting or compromising the delivery of services as required under this Request for Empanelment and in execution of agreement.
31. No advance payment will be made to the supply/ service provider for any of the work assigned by AMU. The payments shall be released against the bills as per the payment milestones mentioned in this tender document.
32. Intending tenders are advised to visit again AMU / CPPP website at least 02 days prior to closing date of submission of tender for any corrigendum / addendum / amendment.
33. All disputes relating to this tender shall be referred to sole arbitrator to be appointed by the Vice-Chancellor, AMU, whose decision will be binding on both the parties.
34. All disputes arising out of this tender shall be subject to jurisdiction of Courts at Aligarh only.
35. Errors & omission excepted.

SYED ZIAUDDIN
SHAH

Digitally signed by SYED
ZIAUDDIN SHAH
Date: 2019.06.29 16:30:10
+05'30'

**Assistant Finance Officer
Central Purchase Officer**

Yours faithfully,

Signature & Seal of the Bidder

Date:

Place:

Name of Bidder:

Designation:

Name of Firm:

Address:

.....

.....

.....

Contact No.:

Email:

Signature & Seal of the Bidder

NIT for Supply of Furniture Items [Fur 01/2019-20]

Sample picture of Bed Wooden Bunk Box (Sl. No. 25)

Bed Wooden Bunk Box

Frame: Sal or Sheesham wood

Size: 35" x 72" (inside clear space)

12" railing on the upper bed.

Box 12" in height

Single shutter

Paya: 3"x3"x84"

For more details, kindly contact to D/o Wild Life Science, A.M.U., Aligarh

Delivery at Ardee Estate, Ranikhet, Uttarakhand



Signature & Seal of the Bidder