

Central Purchase Office
Aligarh Muslim University, Aligarh
Phone: Ext.: 0571-2701327 Int.: 1270,1271,1272 Email: afo.cpo@amu.ac.in

Ref. NO. *289* /CPO/201*9-20*/CPO

Dated: 07.05.2019

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Sealed quotations are invited on the Performa printed overleaf up to 15.05.2019 by 11:00 A.M. in the Central Purchase Office for repairing and replacement of defective parts of the water coolers of Administrative Block. Quotations shall be opened on 16.05.2019 at 10:30 A.M. in the presence of bidder and the members of the Constituted Committee.

Please subscribe **REPAIR OF WATER COOLERS** on the sealed envelope.

TERMS & CONDITIONS

1. Goods must be supplied in the name of Assistant Finance Officer, Central Purchase Office, AMU, Aligarh.
2. The University reserve the right to accept or reject any or all the quotations without assigning any reason or to allot full or part of the repair work of desert coolers to one or more firms.
3. Payment shall be made against bill after completing assigned work and verification report on the bill.
4. **Guarantee of the compressor as well as repaired machine must be specified clearly.**
5. Water Coolers must be repaired within two weeks after issuing the confirmed order.
6. **The period of validity of rates offered by the vendor must be specified.**
7. **The bidding firm should be reputed having GST registration certificates.**
8. Any discount / rebate may be quoted clearly.
9. Any complaint if any, must be attended within two hours positively.
10. Quantity of Water coolers may be increased or decreased.
11. All cases of disputes will be subject to Aligarh district Court's jurisdiction.
12. Quote the rates in detail with full Terms & Conditions if any.
13. Decision of the Committee shall be final which will be accepted to all the vendors.
14. Any increases in the rate after opening the quotations shall not be acceptable.
15. Buy Back cost of compressor must be noted.
16. Repair work will be awarded on the basis of overall repair (all water coolers) charges.

S. Ziauddin Shah
(S. Ziauddin Shah)
Assistant Finance Officer
(Purchase)

PTO

PROFORMA

I have read the Terms & Conditions carefully. I am offering the rate including all expenditure with presence of mind, activeness and without any pressure. I shall abide all the terms & conditions given overleaf. I shall honour the decision of the Committee. I will complete the work within stipulated time positively and I shall attend the complaints within two hours.

Sr. No.	Detail of Water cooler	Service Charge and Cost of parts to be replaced	Buy Back cost of compressor	NET AMOUNT Including GST
1.	Make USHA Model 2013 Ground Floor Administrative Block			
2.	Make SIDWAL Model 2009 First Floor Administrative Block			
3.	Make SIDWAL Model 2009 Second Floor Administrative Block			
4.	Make SIDWAL Model 2009 Third Floor Administrative Block			
5.	Make USHA Model 2014 Main Gate Administrative Block			
6.	Make VOLTAS Model 2009 Examination Section Kothi No. 03			
7.	Make VOLTAS Model 2015 Admissionn Section Kothi No. 03			
GRAND TOTAL Quantity -07				

Guarantee of replaced compressor

Year(s)

Guarantee of repaired water cooler

Year(s)

TERMS & CONDITIONS IF ANY

Signature

Name

GST in

Mob. No.

Address with Seal of the Firm