

Central Purchase Office

Aligarh Muslim University, Aligarh

Phone: Ext.: 0571-2701327 Int.: 1270,1271,1272 Email: afo.cpo@amu.ac.in

Ref. NO. 06 /CPO/2018-19/CPO

Dated: 01.04.2019

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Sealed quotations are invited on the Proforma printed overleaf up to 10.04.2019 by 01:30 P.M. in the Central Purchase Office for painting, repairing and replacement of grass pad and unserviceable parts of the desert coolers of Administrative Block Building, Property Office, Central purchase Office etc. quotations shall be opened on 10.04.2019 at 3:30 P.M. in the Central Purchase Office in the presence of bidders who submitted their quotations within due course of time and the members of the Purchase committee.

Please subscribe REPAIR OF DESERT COOLERS on the sealed envelope.

TERMS & CONDITIONS

1. Goods must be supplied in the name of assistant Finance Officer, Central Purchase Office, AMU, Aligarh.
2. The University reserve the right to accept or reject any or all the quotations without assigning any reason or to allot full or part of the repair work of desert coolers to one or more firms.
3. Payment shall be made against bill after completing assigned work.
4. **Successful bidder is responsible for maintaining the desert coolers in working condition during summer season.**
5. Desert Coolers must be repaired within two weeks after issuing the confirmed order.
6. **The period of validity of rates offered by the vendor must be specified.**
7. **The bidding firm should be reputed having GST registration certificates.**
8. Any discount / rebate may be quoted clearly.
9. Any complaint if any, must be attended within one hour positively.
10. Quantity of Desert coolers may be increased or decreased.
11. All cases of disputes will be subject to Aligarh district Court's jurisdiction.
12. Quote the rates in detail with full Terms & Conditions if any.
13. Decision of the Committee shall be final which will be accepted to all the vendors.
14. Cost of taking off and fixing the desert coolers at windows must be included in the quoted rates.
15. Any increases in the rate during the course of service period shall not be acceptable.


(S. Ziauddin Shah)
Assistant Finance Officer
(Purchase)

PTO

PROFORMA

I have read the Terms & Conditions carefully. I am offering the rate including all expenditure with presence of mind, activeness' and without any pressure. I shall abide all the terms & conditions given overleaf. I shall honour the decision of the Committee. I will complete the work within stipulated time positively and I shall be responsible for maintaining the desert coolers in working condition during summer season.

Sr. No.	Qty.	PARTICULAR/SPECIFICATION	RATE (Including all expenditure) Per Piece	GST	AMOUNT
1.	156	PAINING OUT SIDE, SERVIING AND REPLACEMENT OF GRASS PAD IN EVERY DESERT COOLER AND ALSO REPLACEMET OF DEFECTIVE PART LIKE PUMP, FAN, BLADE, TANK, FROT PART (JALI) ETC. OF BRANDED QUALITY IF REQUIRED IN ANY DESERT COOLER.	₹ (With Painting) ₹ (without Painting)		

TERMS & CONDITIONS

Signature

Name

Address

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Mob. No.

E mail

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