



# Central Purchase Office

## Aligarh Muslim University, Aligarh

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Ref. No.: D- 2663 /CPO/2018-19/NIT

Date: 7 February, 2019

### Notice Inventing Tender (NIT)


Sealed quotations are invited for following items as mentioned in Table-1 upto as mentioned in Table-2 at Central Purchase Office, Aligarh Muslim University, Aligarh – 202002 on usual terms and conditions as per Annexure-'A'.

Table-1: Required Items

Sl. No.	Specification	Quantity	Price (₹)				Remark (if any)
			Base Price	Tax / GST	Any Other Charges (if any)	Total Cost (inclusive of all Charges)	
2	Requirement of following Raw Material for Partition in Teak Wood						
	Teak (MP Quality) Wood size 3" x 1 ½" x 6'	22 Nos.					
	Teak (MP Quality) Wood size 3" x ¾" x 6'	65 Nos.					
	Teak (MP Quality) Beading ¾" x ¾" x 6'	150 R. ft					
	Teak Ply 6 mm 8' x 4'	1 No.					
	Nails	1 Kg					
	Fevicol	1 Kg					
	Brinji	1 Kg					
	Hingles 3" (Brass)	3 Nos.					
	Screw 1 ½" (Brass)	24 Nos.					
	Jali Cutting	2016 Sq Inch					
	Thinner	10 Litre					
	Polish Dana	1 Kg					
	Lacker	1 Litre					
	Sealer	1 Litre					
	Dhoti	2 Nos.					
	Sand Paper	12 Nos.					
	Touch Wood	1 Litre					
3	One labour for helping in Polish work for 05 Days						

Table-2: Important Dates

S. N.	Event	Date and Time	Venue
1	Date of submission Tender/ Quotations	13.02.2019 at 03.00 PM	Central Purchase Office Aligarh Muslim University Aligarh
2	Tender / Quotations opening of Qualified samples only	13.02.2019 at 04.00 PM	

  
Assistant Finance Officer  
(Purchase)

Annexure-'A'

**Terms and Conditions**

1. Goods are required to be dispatched F.O.R Aligarh at site.
2. Arrangement of all the documents related to taxation and road permits shall be the sole responsibility of the supplier.
3. The firm must be registered under Goods & Service Act, 2017 & mention GSTIN (Wherever applicable).
4. The rate of GST including surcharge along with concession admissible to education Institution may be specified.
5. The University has the right to accept/ reject the rates of some or all the articles required.
6. The University reserves the right to accept/ reject any or all the tender(s)/quotation(s) or to allot full or part of the supply to one or more firms.
7. The University reserves the right to reject any or all the tender(s)/quotation(s) thereof and to call for any other details or information / clarification from any of the tender(s)/quotation(s).
8. The University reserves the right to cancel the order without notice.
9. Quotations which are incomplete / incorrect / unclear / not accompanied by EMD / not accompanied with other mandatory enclosures shall out rightly be rejected.
10. The University reserves the right to reject quotations which are incomplete / incorrect / unclear / not accompanied by EMD (if any) / not accompanied with other mandatory enclosures.
11. In addition to official landline phone/fax numbers, two mobile telephone numbers (including the mobile number of Chief Executive Officer of the bidding firm) and email ids for communication, should be specifically provided.
12. Providing any false/wrong information (including supply of wrong contact information, leading to loss of communication) will be treated as the breach of contract/tender.
13. The original brochures of the quoted items should be attached.
14. Payment shall be made against bill.
15. In case goods are not according to the specifications, the cost of returning them shall be borne by the supplier.
16. The goods must be supplied within given time.
17. The period of validity of the rates offered may be specified.
18. The tender(s)/quotation(s) containing uncalled for remarks are likely to rejection.
19. The discount/rebate admissible, if any, may be quoted.
20. Other incidental charges such as packing, forwarding Insurance etc. may be indicated clearly.
21. If any bidder wants to quote more than one model/product for a particular item, rate must be quoted on separate sheet for each model/product.
22. If the date of receipt /submission /opening of tender(s)/quotation(s) is/are declared to be a public holiday, the tender(s)/quotation(s) will be received/submitted/opened on the next working day at same time.
23. If there is any need any clarification/ information/ amendment in this NIT, it came to the notice of Assistant Finance Officer (Purchase) within 04 days from the date of publication of this NIT. After that, no clarification/ amendment will be accepted.
24. Any increases in the rate during the course of supply shall not be acceptable.
25. Guaranty / Warranty of the items must be quoted clearly.
26. All disputes will be settled in Aligarh Court only.
27. Firm should not be Black Listed/Banned/Suspended by AMU or any Government Organisation.
28. Intending tenders are advised to visit again AMU/CPMP website at least 3 days prior to closing date of submission of tender for any corrigendum / addendum / amendment.

  
Assistant Finance Officer  
(Purchase)