



Central Purchase Office

Aligarh Muslim University, Aligarh

Phone: +91-571-2700920 Ext: 1270/71/72 Email: afo.cpo@amu.ac.in

Ref. No.: D- 2675/CPO/2017-18/NIT

Dated: 08 February 2018

[TO SUBSTITUTE ONE BEARING SAME NUMBER AND DATE]

Notice Inventing Tender (NIT)

Sealed quotations are invited for following items as mentioned in Table-1 on the Performa printed overleaf upto as mentioned in Table-2 at Central Purchase Office, Aligarh Muslim University, Aligarh - 202002.

Table-1: Required Items

Sl. No.	Required Items	Specifications (if any)	Required Quantity
01	Blower (Heat Convectore)		01
02	Hot & Cool Air Conditioner	1.8 Ton Make-Hitachi/General/Dakin	01

Table-2: Important Dates

S.N.	Event	Date and Time	Venue
1	Deadline for submission Tender / Quotations	19 Feb 2018 at 03:00 PM	Central Purchase Office , AMU
2	Tender / Quotations Opening	19 Feb 2018 at 03:30 PM	Central Purchase Office , AMU

Terms and Conditions

1. Goods are required to be dispatched F.O.R Aligarh at site.
2. Goods will be supplied in the name of the Assistant Finance Officer, Central Purchase Office, A.M.U., Aligarh.
3. The firm must be registered under Goods & Service Act, 2017 & mention GSTIN (Wherever applicable).
4. The rate of GST including Surcharge along with concession admissible to education Institution may be specified.
5. The University has the right to accept/reject the rates of some or all the articles required.
6. The University reserves the right to accept/ reject any or all the tender(s)/quotation(s) without assigning any reason or to allot full or part of the supply to one or more firms.
7. The University reserves the right to cancel the order without notice or assigning any reason.
8. The University reserves the right to reject any or all the tender(s)/quotation(s) without assigning any reason thereof and to call for any other details or information from any of the tender(s)/quotation(s).
9. Payment shall be made against bill.
10. In case goods are not according to the specifications, the cost of returning them shall be borne by the supplier.
11. The goods have to be supplied within given time.
12. The period of validity of the rates offered may be specified.
13. The tender(s)/quotation(s) containing uncalled for remarks are likely to rejection.
14. The discount/rebate admissible, if any, may be quoted.
15. Other incidental charges such as packing, forwarding Insurance etc. may be indicated clearly.
16. In case of out-station supplies the documents be sent through bank.
17. If any bidder wants to quote more than one model/product for a particular item, rate must be quoted on separate sheet for each model/product.
18. If the date of receipt /submission /opening of tender(s)/quotation(s) is/are declared to be a public holiday, the tender(s)/quotation(s) will be received/submitted/opened on the next working day at same time.


Assistant Finance Officer
(Purchase)

Performa

I have read the terms and conditions carefully. I am offering the rates of following items with presence of mind, activeness and without any pressure. I shall abide all the terms and conditions given overleaf.

Sl. No.	Specification	Make/Model	Price (₹)				Remark (if any)
			Base Price	Tax / GST	Any Other Charges (if any)	Total Cost (inclusive of all Charges)	
1	Blower (Heat Convector)						
2	Hot & Cool Air Conditioner (1.8 Ton Make- Hitachi /General /Dakin)						

Terms and conditions if any

Vendor's Signature with seal

Name and Address _____

Dist: _____ State: _____ PIN code: _____

GSTIN: _____

A.M.U. Registration No. (if any) _____

Mob: _____

Email: _____

Note: All the fields are mandatory and must be clearly filled by the bidder. Overwriting / Cutting / Fluid is/are not acceptable.