

**Central Purchase Office
Aligarh Muslim University, Aligarh -202002
Telephone No. 0571-0701327
Web site: www.amu.ac.in**

TENDER NOTICE

Aligarh Muslim University invites sealed tenders on the prescribed format from the reputed Manufacturers/Dealers and Suppliers for the supply of Furniture and Equipment items.

The prescribed format (non-transferable) alongwith the description of the material required and also other terms and conditions are given below in the tender notice.

Each tender should be accompanied Rs.5000/- (Rupees five thousand only) (Refundable) and Rs.500/- (Rupees five hundred only) (Non-Refundable) through **D.D.** in favour of the Finance Officer, AMU Aligarh payable at Aligarh failing which the tender will not be accepted.

Tenders are acceptable **up to 07.05.2016 by 1:00 P.M.** and the bids will be opened on the same day **at 3:00 P.M.** in the presence of bidders or their representatives.



**(S. Ziauddin Shah)
Assistant Finance Office
Central Purchase Office**

**CENTRAL PURCHASE OFFICE
ALIGARH MUSLIM UNIVERSITY
ALIGARH**

TENDER FORM

NAME OF THE FIRM

ADDRESS

TELEPHONE

01- Tender Cost D. D. No.....DATE..... AMOUNT Rs. 500/
(Non-Refundable)

02- Security Deposit D.D. No..... DATE..... AMOUNT Rs.5000/-
(Refundable)

03- Validity of Rates

SPECIFICATION OF FURNITURE

S. No.	Particular/Specification	Quoted Rate	Tax	Total
01.	Armed Office Chair (Wooden): Wooden armed office chair made of seasoned sheesham wood, cane seat and back finished with sprit polish.			
02.	Armless Wooden Chair: Wooden armless chair made of seasoned sheesham wood finished with sprit polish.			
03.	Steel Armed Office Chair with cushion seat and back			
04.	Steel Armless Chair with cushion seat and back			
05.	Sofa Set: (3 pieces) (5 seater)			
06.	Central Table: Central table wooden of the size 4'x2'x1.5' having sunmica top with book shelf open from all sides made of seasoned sheesham wood complete with sprit polish.			
07.	a) Table: Table of the size 4'x2.5'x2.5' having three drawers on R.H.S moving in good quality channel, steel frame in 12 gauge, wooden top board with sun mica.			
	b) Table: Wooden Table of size 4'x2 ½'x2 ½' having three drawers on RHS moving in good quality channel, made of ¾" board duly mica fitted			

08.	a) Table: Size 5'x3' having three drawers on R.H.S and one box on L.H.S with locking system moving in good quality channel, steel frame in 12 gauge, wooden top board with sun mica			
	b) Table: wooden table Executive 5'x3' made of ¾" board one side three drawer and other side box with locking system, mica fitted			
09.	Bed: Bed of the size 6'x3'x1.5', legs 4, made of heavy channel 2"x1", 12 mm thick ply board, frame and legs should be painted covered with good quality rubber cap on the edge of legs of bed Weight approx 25 KG			
10.	Computer table: Computer table of the size 3'x2'x2.5' with one drawer			
11.	a) Computer Chair Armed (Revolving with cushion seat and back)			
	b) Computer Chair Armless (Revolving with cushion seat and back)			
12.	Chair with desk: Class room chair with writing pad made of 19 mm board with pasted mica dull finish and molded shell seat of VIKS PSB III and support between front legs/other reputed brand			
13.	Deskey Chair (Wooden): Wooden deskey chair made of seasoned sheesham wood seat and back having 10" (250mm) one piece writing flap and book rest in bottom finished with sprit polish			
14.	Black Board: Glass black board made of kail wood of the different sizes to be fixed on the wall, frame size 3"x1.5" and thickness of the glass 5 mm (Rates may be quoted in sqft.)			
15.	Notice Board: Notice board made of kail wood fitted with glass/wire mesh depth 6" back closed with ceatex board thickness of glass 4 mm (Rates may be quoted in Sqft.)			
16.	a) Executive Table: Size 6' x 4' having three drawers on RHS and one box on LHS moving in good quality channel, steel frame in 12 gauge, wooden top board with sun mica.			
	b) Executive Table: (Wooden) Executive table 6'x4' having mica top one side three drawer and other side box made of ¾" board			
17.	Executive chair: Executive chair having high density cushioned seat and back, five wheels, revolving base PU handles, 30" back.			
18.	Executive Chair with high back: Executive chair having high density cushioned seat and back, five wheels, revolving base PU handles, 30" back			

19.	a) Study table: (Steel Frame) Study table of the size 3'x2'x2.5' steel frame of 12 gauge top board, with sun mica and one drawer.			
	b) Study table: (Wooden) wooden study table 3'x2'x2.5' with one drawer mica fitted			
20.	Reading Room Chairs/Study Chair: Steel pipe fitted with wooden knitted seat and back with arm rest, covered with good quality rubber cap on the bottom legs of chair			
21.	Plastic furniture: 01. Plastic moulded arm chair Neel Kamal make.			
	02. Plastic moulded armless chair Neel Kamal make.			
22.	Steel Bench (Three seater) Perforated Jali: i) Nickel Painted			
	ii) Black Painted			
23.	Steel Bench (Two seater) Perforated Jali: i) Nickel Painted			
	ii) Black Painted			
24.	Steel Office Almirah Size 78"x35"x19" made by 20/22 gauge weight 55 kg Approx			
25.	Steel Office Almirah Size 50"x30"x17" made by 20/22 gauge weight 35 kg Approx			
26.	i) Steel Almirah with six (06) locker 78"x35"x19" made of 20/22 gauge			
	ii) Steel Almirah with eight (08) locker 78"x35"x19" made of 20/22 gauge			
	iii) Steel Almirah with twelve (12) locker 78"x35"x19" made of 20/22 gauge			
27.	i) Glass Door Almirah Size 78"x35"x19" with five shelves/six compartment, 20/22 gauge weight 64 kg Approx			
	ii) Glass Door Almirah Size 78"x35"x15" with five shelves/six compartment, 20/22 gauge weight 60 kg Approx			
28.	Steel Filling Cabinet in deferent sizes: 1. Two (02) Drawer			
	2. Three (03) Drawer			
	3. Four (04) Drawer			

29.	Steel Racks in different sizes:			
	1. 78"x35"x15" five compartment			
	2. 36"x33"x15"			
30.	Sofa with Centre Table (3 pieces) (5 seater)			
31.	Visitor's Chair (cushion seat & back)			
32.	a) Reading Room Table Size 6'x3'x2.5' Iron frame Sun Mica pasted on 19 mm ply board complete with paint and polish			
	b) Reading Room Table Size 8'x3'x2.5' Iron frame Sun Mica pasted on 19 mm ply board complete with paint and polish			
33.	a) Dining Table Size 6'x3'x2.5' Iron frame Sun Mica pasted on 19 mm ply board complete with paint and polish			
	b) Dining Table Size 8'x3'x2.5' Iron frame Sun Mica pasted on 19 mm ply board complete with paint and polish			
34.	Dining Chair (Steel Pipe) (Armless) $\frac{3}{4}$ " steel pipe frame with Ballowal Brand shell with H support heavy shoes			
35.	Dining Chair Wooden (Armless) Complete with paint and polish			

Note:

1. On demand, the sample of any or all item must be provided by the vendor within stipulated time.
2. Mention offer of maximum discount on branded furniture manufacturer price list copy of the price list must be provided alongwith tender.


Terms & Conditions if any.

Signature & Seal of the Vender

Contact No.

INSTRUCTION TO SUPPLIER/TERMS & CONDITIONS

1. Tenders supported with manufacturer's price-list alongwith their literature leaflets etc., if any, must be properly sealed in envelop/cover and addressed to the Assistant Finance Officer, Central Purchase Office, AMU, Aligarh. The envelope be superscribed Tender for the item(s)
2. Delivery will be made within the stipulated period as mentioned in the supply order and F.O.R. destination.
3. Supply should strictly be in accordance with the Specification given in the supply order. The articles not found according to the specification or damaged, will not be accepted and the supplier will be liable to remove the same from the University Campus, otherwise, University will not be responsible for safe custody of it. The cost of return shall be borne by the supplier.
4. Either failure to execute the supply within stipulated period or sub-standard supply, the University will have the right to black list such supplier.
5. Supply of goods after the stipulated period a regular sanction of extension of the period by the competent authority is necessary.
6. Any increases in the rate during the course of supply shall not be acceptable.
7. The incidental expenses such as; package, carriage, railway freight, forwarding and insurance etc. will be borne by the firm/supplier.
8. Payment shall be made against bill which should be forwarded in triplicate.
9. Guarantee/warranty period should clearly be mentioned on the bill.
10. Free service after sale should be ensured during warranty period.
11. Maximum rebate/discount to the Educational Institutions, if any may be mentioned.
12. Rate quoted should be net after allowing all discount and inclusive of all Taxes/VAT etc.
13. All disputes will be settled in Aligarh Court only.
14. The tenders will be accepted from only those suppliers who have valid TIN/S.T./PAN numbers and the copy of the same may also be submitted with the tenders.
15. Tender should be accompanied by earnest money of Rs. 5000/- (Rupees five thousand only) (refundable) and Rs.500/- (five hundred non-refundable) cost of tender form through **Demand Drafts (D.D)** separately in favour of **Finance Officer, AMU payable at Aligarh respectively**. DOCUMENTS UNACCOMPANIED BY EARNEST MONEY AND COST OF TENDER FORM SHALL BE OUT RIGHTLY REJECTED. Tender must reach in the Central Purchase Office, AMU, Aligarh on or before **07.05.2016 by 01:00 P.M.**
16. Tenders shall be **opened on 07.05.2016 at 03:30 P.M.** in the office of the Central Purchase Office in the presence of the tenderers/ representatives of the firms.
17. **The University reserves the right to accept or reject all or any of the tenders without assigning any reason thereof.**
18. **PREFERNCE WILL BE GIVEN TO THE COMPANIES APPLYING DEIRECTLY.**


(S. Ziauddin Shan)
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Specification of Equipment

1- Refrigerator

Sl. No	Make	Model No.	Capacity 180 Liters or available capacity	Capacity 200 Liters or available capacity	Capacity 230 Lit. or available capacity	Capacity 250 Lit. or available capacity	Capacity 300 Lit. or available capacity
i)	Voltas						
ii)	Whirlpool						
iii)	Kelivinator						
iv)	Samsung						
v)	Any other Brand/Make						

2- Cycles 22" of different make Accessories: seat, stand , carrier, Lock and chain cover and complete in all respect.

Sl. No.	Particular	Make	Model	Rate
01				
02				
03				

3- Desert Cooler

Sl. NO.	Specification	Make/Model	Rate
01	Fan 20" make Submersible pump. A 1 sheet 20 gauge, body size 36"X29"X29" tank depth 9" of G.I. sheet (I.S.I. Mark) 18 gauge		
02	Fan 20" make Submersible pump. A 1 sheet 20 gauge, body size 54"X30"X24" tank depth 9" of G.I. sheet (I.S.I. Marl) 18 gauge		
03	Yours specification if any.		

4- Inverter

Sl. NO.	Make	Capacity 600 VA	Capacity 850 VA	Capacity 1.0 KVA	Capacity 2.0 KVA
i)					
ii)					
iii)					

5- Battery

Sl. NO.	Make	150 Amp. Tubular	150 Amp. Flat
i)			
ii)			
iii)			

6- Water Cooler

Sl. No.	Make	Model No.	Capacity 150/150
i)	Voltas		
ii)	Blue Star		
iii)	Usha		
IV)	Sidwal		
V)	Any other Make		

7- Water Purifier and R.O

Sl. No.	Make	Capacity per lit. per hour	Specification	Rate
i)				
ii)				
iii)				

8-Stabilizer

Sl. NO.	Make	Capacity 3.0 KVA 90 V-280V	Capacity 3 KVA 110-280V	Capacity 4 KVA 90 V-280V	Capacity 4 KVA 110-280	Capacity 5 KVA 90 V-280V	Capacity 5KVA 110V V-280V
i)							
ii)							
iii)							

9- Fax Machine

Sl. No.	Particular	Make	Model
01			
02			
03			

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