

**Academic Section
Office of the Registrar
A.M.U. Aligarh**

Application form for seeking financial assistance by the Research Scholars to attend conference/congress/seminar/symposium etc. abroad / within India

(Please read the attached guidelines carefully before filling up the application form)

1. Name of the applicant : _____
2. Enrolment. No. _____
3. Date of Birth _____
4. Course of Study: a) M.Phil b) Ph.D.
5. Date of Registration: _____

Checklist of documents to be attached

- i) Programme /Brochure of the event
- ii) Acceptance/ invitation by name to present paper/ chair session /deliver plenary and / or invited talk etc.
- iii) Abstract or full text of the paper/talk etc.
- iv) Air fare certificate of Air India Flight
- v) Total Enclosure _____

6. Department _____ Faculty _____
7. Topic of Research: _____

8. Title of the event to be attended: _____

9. Date of the event: From _____ to _____ No. of Days _____
10. Place of event: City _____ Country _____
11. Mode of participation (Please Tick):
a) Plenary lecture b) Chairing a session
c) Paper presentation d) Invited talk

11. Title of the Paper: (Please also attach either abstract or full text of the paper)

12. No objection certificate from other author(s).

I/we the undersigned co-author(s) have no objection if the candidate presents paper in the aforesaid academic event

1) _____ 2) _____ 3) _____
(Name and signature(s) of the Co-author(s))

13. Estimated cost of participation in the event

S. No.	Item	Cost in Indian Rupees	
		For abroad visit	For within India
1.	Air* / Train fare		
2.	Registration fee		
3.	Maintenance allowance		
4.	Rail/Road fare (Aligarh –Del- Aligarh)		Nil
5.	Visa fee		Nil
	Total		

*Only for candidates visiting abroad. It must be supported by Air Fare (Economy Class /Excursion) certificate issued by the Air India office.

14. Please tell whether you have attended any academic event, prior to the proposed one with the financial assistance of the University, a) Yes b) No if yes;

a) Title of the event attended _____

b) Date: From _____ to _____ Place of event _____

c) Quantum of the financial assistance received in Indian Rupees _____

I certify that the above information is correct and true to the best of my knowledge and nothing has been concealed.

.....
(Signature of the applicant)

15. Certificate & Recommendation of the supervisor

a) I certify that the proposed paper is based on the research work carried out by the candidate under my supervision and I have no objection if the candidate presents the work in the aforesaid academic event.

b) The information given in column 1 through 13 has been verified.

.....
(Signature of the Supervisor)

16. Recommendation of the Chairman: _____

.....
(Signature & Seal of the Chairman)

17. Endorsement by the Dean: _____

.....
(Signature & Seal of the Dean)

**Academic Section
Office of the Registrar
A.M.U. Aligarh**

**Application form for seeking financial assistance by the Research Scholars to
conduct field work within India**

(Please read the attached guidelines carefully before filling up the application form)

1. Name of the applicant : _____

2. Enrolment. No. _____ 3. Date of Birth _____

4. Course of Study: a) M.Phil b) Ph.D. 5. Date of Registration: _____

6. Department _____ Faculty _____

7. Topic of Research: _____

8. Proposed place(s) of field work : _____

9. Proposed dates of field work From _____ to _____ No. of Days _____

10. Please explain the rationale of the proposed field work along with plan of work: (Please attach separate sheet duly signed by the supervisor along with his/her name and designation)

11. Estimated cost of conducting field work _____

12. Please tell whether you have received financial assistance to carry out field work prior to the proposed one, a) Yes b) No if yes;

a) Place(s) of field work _____

b) Date: From _____ to _____ No. of Days _____

c) Amount sanctioned in Indian Rupees _____

I certify that the above information is correct and true to the best of my knowledge and nothing has been concealed.

.....
(Signature of the applicant)

13. Certificate & Recommendation of the supervisor

a. I certify that the proposed field work is an essential part of the research work being carried out by the candidate under my supervision without which the research work will not be complete. The proposed field work is aimed to collect primary data based on surveys/experiment and or collection of specimens required for the ongoing research.

b. The information given in column 1 through 12 has been verified.

.....
(Signature of the Supervisor)

14. Recommendation of the Chairman: _____

.....
(Signature & Seal of the Chairman)

15. Endorsement by the Dean: _____

.....
(Signature & Seal of the Dean)

**Academic Section
Office of the Registrar
A.M.U. Aligarh**

**Application form for reimbursement of publication cost by the Research
Scholars for publishing research paper in peer reviewed International Journal**

(Please read the attached guidelines carefully before filling up the application form)

1. Name of the Applicant: _____

2. Enrolment. No. _____

3. Date of Birth _____

4. Course of Study: a) M.Phil b) Ph.D.

5. Date of Registration: _____

6. Department _____ Faculty _____

7. Topic of Research: _____

8. Title of the Paper published in a peer reviewed International Journal: (Please attach a copy of the published paper)

9. Name of the Journal _____

10. Name of the Press _____ Country _____

11. ISSN/ISBN No _____ Impact factor (if any) _____

12. Total cost of Publication in Indian Rupees _____
(Please attach the payment receipt)

13. No objection certificate from other author(s).

I/we the undersigned co-author(s) had given our consent to the applicant for publication of the aforesaid paper in the journal mentioned as above.

1) _____ 2) _____ 3) _____
(Name and signature(s) of the Co-author(s))

14. Please tell whether you have received financial assistance for publication of research paper prior to the current one a) Yes b) No if yes;

Checklist of documents to be attached

- i) Copy of the published paper.
- ii) Original receipt of the total amount paid for publication of the said paper.
- iii) Total Enclosure _____

a) Title of the paper _____

b) Name of the Journal _____

c) Year of publication & volume No. _____

c) Financial assistance received in Indian Rupees _____

I certify that the above information is correct and true to the best of my knowledge and nothing has been concealed.

.....
(Signature of the applicant)

15. Certificate & Recommendation of the supervisor

- a. I certify that the paper published was based on the research work carried out by the candidate under my supervision.
- b. The information given in column 1 through 14 has been verified.

.....
(Signature of the Supervisor)

16. Recommendation of the Chairman: _____

.....
(Signature & Seal of the Chairman)

17. Endorsement by the Dean: _____

.....
(Signature & Seal of the Dean)