

## Onsite Visit Report

Ref. # \_\_\_\_\_, Work-Permit(WP)# \_\_\_\_\_ WP Issued on: \_\_\_\_\_

Location(Office/Dept/Faculty/Hall) visited: \_\_\_\_\_

Date(s) visited : \_\_\_\_\_

Total Time invested at site (in hours, minutes): \_\_\_\_\_

Name of Visiting Technical Resource: \_\_\_\_\_

Name of Person (at location visited) collaborated with \_\_\_\_\_

Problem Statement:

	1. <i>Statement of Problem Reported?</i>		
	2. <i>Status of Troubleshooting?</i>	_____ (Completed / In-Progress/ PNF)	
	3. <i>Objectives of onsite visit fulfilled?</i>	_____ (Yes / No)	
	4. <i>Remarks (if any)</i>		
<b><i>From location visited</i></b>		<b><i>From PMNF Computer Centre</i></b>	
Signature		Signature	
Date		Date	
Name		Name	
Designation		Designation	
Phone#		Phone#	
e-Mail-ID		e-Mail-ID	