



Port Allocation Request Proforma (*Network Switches*)

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Prof. M. N. Farooqui Computer Centre
Aligarh Muslim University, Aligarh

Requester's Information

Details	A: Port Allocation Requestor	B: Head of Dept./Office
Name:		
Department/Office:		
Employee ID:		
Designation:		
E-Mail Address:		
Mobile Number:		

C: Endpoint Description for Campus Network Connectivity

Network Device (<i>Please ✓</i>)	Device MAC Address	Make/Model
Manage L2 Switch ____ (8/24/48 ports) <input type="checkbox"/>		Make ____ ; Model ____
NAS (<i>Network Attached Storage</i>) <input type="checkbox"/>		Make ____ ; Model ____
Physical Server (<i>with Genuine Software</i>) <input type="checkbox"/>		Make ____ ; Model ____
Secure NVR ____ (16/32/64 Channels) <input type="checkbox"/>		Make ____ ; Model ____
Bio-Medical Appliance <input type="checkbox"/>		Make ____ ; Model ____
Biometric Machine <input type="checkbox"/>		Make ____ ; Model ____
Network Ready Printer/Scanner/MFP <input type="checkbox"/>		Make ____ ; Model ____
Desktop/Laptop (<i>with Genuine Software</i>) <input type="checkbox"/>		Make ____ ; Model ____
Other Device (<i>Please enclose separate sheet</i>) <input type="checkbox"/>		Make ____ ; Model ____
Endpoint Datasheet Attached	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Declaration:	<ol style="list-style-type: none"> 1. I/We understand that connecting improper equipment(s) to Port allocated against this request may be detrimental to performance and security of AMU's campus network. Consequently, this department/office shall connect only secure & compliant equipment/appliances/devices to Access switch port(s) of Campus Networking equipment provisioned by PMNFCC. 2. I/We understand that in the event of performance degradation and/or security breach caused by connecting vulnerable equipment, port allocated may be withdrawn (for problem containment and damage control) in the interest of AMU. 3. Requisite maintenance & upgrades needed on the part of end-points/equipment connected, for continued security assurance of CwN-backbone shall be regularly undertaken by requisitioning department/office/user(s), in-line with Information Security Policy (ISP) of Aligarh Muslim University (AMU). 	
Signature:		
	_____ (Sign. With Date of Request)	_____ (Seal & Sign. With Date of Endorsement)