No. D. No. 1533/Gen

⁴ Dated: 25:03.2020

URGENT NOTICE

Kindly refer to Order No. 40-3/2020-DM-I(A) dated 24.3.2020 issued by Ministry of Home Affairs, Government of India in which all are advised to stay inside their homes. It is important to mention here that Aligarh Muslim University is having J.N. Medical College which is involved in COVID-19 testing facility as well as emergency medical services and special OPD's for treatment of respiratory diseases. AMU is also having residential halls which is still being occupied by about 4500 students including female students who are unable to go home due to National Lockdown. For these facilities, it is utmost important to run basic services such as electricity, water supply, sanitation, gas agency, dining hall facilities and petrol pump of University and other exempted services as notified by Govt. of India.

It has come to the notice of officers of the University that certain officials and employees of University are facing difficulties in their movement for carrying out essential services. So all are advised to carry their valid Identity Card with them so as to show them to district officials when it is required. Some employees who may not be having valid Identity Card due to some reasons, for them respective Head of Departments are requested to issue them a certificate stating that they are employees of AMU along with the attested photographs of such employees.

It is important to state here that only those employees who are involved in essential nature of services be asked to come to their place of work. The number of these employees should be kept at required minimum to run the Essential /Emergency Services.

Registrar

Distribution in University:

- 1. All Deans of the Faculties/DSW
- 2. All Chairmen of the Departments of Studies,
- 3. All Principals of Colleges/Polytechnics/Schools
- 4. All Provosts of Halls of Residences/NRSC
- 5. Proctor, AMU/ Public Relations Officer, AMU
- Director, Computer Centre
- 7. All Heads of the Sections/Cells/Units/Institutions etc.
- 8. Asstt. Registrar, VC'/PVC's Secretariat,
- 9. PA/PS to Registrar/Controller/Finance Officer

Distribution outside University:

- 1. District Magistrate, Aligarh
- 2. S.S.P., Aligarh
- 3. ADM (City), Aligarh
- 4. ACM (II), Aligarh
- 5. SHO, Civil Lines, Aligarh