

Minutes of the first meeting of the Members of the Internal Quality Assurance Cell (IQAC)
Committee, held on Friday, 27.01.2017

The First Meeting of the Members of the IQAC Committee was held on Friday, 27.01.2017 at 11:00 a.m. in the Selection Committee Room, Administrative Block, AMU, Aligarh.

The following were present:

1. Lt. Gen. Zameer Uddin Shah (Vice Chancellor) (In the Chair)
2. Brigadier S. Ahmad Ali (Pro Vice Chancellor)
3. Prof. Javaid Akhter (Registrar)
4. Prof. M. Amanullah Khan, Dean, F/o Medicine
5. Prof. Mohammad Idrees, Dean, F/o Engg. & Tech.
6. Prof. Shamim Ahmad Ansari, Dean, F/o Social Sciences
7. Prof. Abdul Munir, Dean, F/o Science
8. Prof. Nawab Ali Khan, Dean, F/o Commerce
9. Prof. M.M. Wamiq Amin, Dean, F/o Unani Medicine
10. Prof. Naima Khatoon, Principal, Women's College
11. Dr. Nabi Hasan, University Librarian, MAL
12. Prof. Nesar Ahmad, Dept. of Computer Engineering
13. Prof. Asad Ullah Khan, Interdisciplinary Biotechnology Unit
14. Prof. Roomana Siddiqui, Women's College
15. Prof. Tabassum Naqvi, Dept. of Civil Engg.
16. Prof. Sangeeta Singhal, Dept. of Physiology
17. Prof. S.N. Zeba, Dept. of English
18. Prof. S C Jain, Vice Chancellor, Mangalayatan University
19. Prof. S. W. Akhtar, Vice Chancellor, Integral University
20. Dr. Sangeeta Goel, Additional Director General, Doordarshan
21. Mr. Faizul Hasan, President, AMUSU
22. Prof. M. Rizwan Khan, Director, IQAC

With the permission of the Vice Chancellor, AMU, the Director, IQAC, Prof. M. Rizwan Khan initiated the meeting by welcoming the members of the IQAC Committee.

1. The Director first of all familiarized the members with the rationale behind the establishment of IQAC (as a post-accreditation body, though AMU established IQAC before its accreditation), and also with constitution of the IQAC Committee as per the recommendation by National Assessment and Accreditation Council (NAAC).
2. He further appraised the house that:
 - a. AMU had been trying at least for over a decade to undergo accreditation by NAAC, but it failed.
 - b. It was only due to the mission and dream of the Vice Chancellor, Lt. Gen. Zameer Uddin Shah to become No. 1 University in India and to figure among Top 200 World Universities, and the untiring efforts and support provided by the Pro Vice Chancellor, Brigadier S. Ahmad Ali, that AMU was successfully accredited as Grade 'A' by NAAC. Besides, AMU has been consistently maintaining its position in the National and International Ranking for the last four years as one of the top institutions of India.
 - c. Such accreditation/ranking in the last four years has helped improve the perception, reputation and prestige of the University on solid grounds like Research, Projects, Publications, Citations, H-index, and other present day parameters of a World Class Institution.

- d. It has also helped AMU in diagnosing its strengths and weaknesses.
 - e. The main objective / function of the IQAC is to ensure and maintain quality in the University in terms of of NAAC Criteria involving Curricular Aspects, Teaching, Learning & Evaluation, Research, Consultancy, Collaborations, Publications, Infrastructure, Student Support, Placement, Innovation, Governance, Best Practices and such others.
 - f. Presently, IQAC AMU is involved in
 - Ensuring development, Maintenance and supply of data regarding students and their activities (Deans' Offices), teachers and their achievements (Teaching Admin and Deans' Offices), and non teaching employees (Non Teaching Admin).
 - Compilation and Submission of AQAR
 - Compilation and Submission of Data for Visitor's Award, NIRF-MHRD Ranking, India Today, Times Higher Education, and also for day to day communication with the Ministeries
 - Preparation for Cycle 2 of NAAC Accreditation in 2020: proposed establishment of parent Cell, International Student Cell, enhancing placement, Feedback from various stakeholders, Initiating MOOCs, etc.
 - g. Nevertheless, IQAC AMU needs to take series of initiatives to further improve upon the state of quality education on the Campus.
 - h. This is possible only when the University structurally provides IQAC a central position and strengthens by involving it in Policy discussions and decisions of the University for improving / ensuring quality in education.
 - i. The office of IQAC is yet to resolve the following problems:
 - Data Collection and Maintenance: though in the last four years we have improved remarkably. The University needs to adopt an ERP for data collection and maintenance and also for an effective e-Governance.
 - Campus Awareness and Readiness: Due to various accreditation and ranking activities, the campus has been sensitized significantly in terms of placement, project, research, publication and other academic activities. However, the Campus (all sections of the campus) needs to further strengthened in terms of these present day mantra of quality in Higher Education Institutions (HEIs).
 - Perception: Due to successful ranking both nationally and internationally, AMU has been able to improve upon its perception. However, we need to work vehemently and consistently to improve our perception through better research and infrastructural facilities and improved academic and administrative policies and provisions.
3. After the initial briefing by the Director IQAC, the house was left open for clarifications, discussion, debates and suggestions. The following points were raised, discussed and suggested:
- a. Prof. S. C. Jain, VC, Mangalaytan University, stated that
 - Research is the most cardinal aspect to improve upon the perception of an institution. Therefore, research culture needs to be nurtured on the campus.
 - He also talked on improving upon publication, citation and H-index.
 - Continuous Internal Ranking needs to be done on a regular basis in all the Departments / Colleges / Faculties to maintain overall quality in the University.
 - b. Professor S. W. Akhtar, Vice Chancellor, Integral University, suggested that
 - Assessment of strengths and weaknesses (SWOC Analysis) needs to be done for focussed improvement.
 - The University needs to develop its own software for Online e-Governance.
 - Updation of data should be done and verified every month / two months.

- Response time for teachers and students need to be maintained on website.
- c. Dr. Sangeeta Goel suggested that the University needs to reach all the alumni and engage them by updating/highlighting the achievements of the University in terms of its ranking, research engagements, ongoing projects and collaborations, publications, and such other aspects. She further suggested that the University needs to improve upon Teacher-Publication Ratio.
- d. The Librarian, Maulana Azad Library, attracted the attention to the following points:
- There should be a mailing system where an email may be delivered in an Inbox of any university faculty/staff or student, like allfaculty@amu.ac.in or all@amu.ac.in or students@ or phd@ or staff@
 - Such systems are already in place since decades in all the good institutions in India and it will help a lot (Action- Computer Centre)
 - The faculty/students/staff should be asked to submit a pre-print of their publication which will be uploaded in the Institutional Repository (Action : MA Library)
 - The Researchers should be encouraged to publish in open access and/or WOS/Scopus Indexed peer reviewed Journals only (Action: Notification from Highest Authority)
 - The Annual Report should be published latest by April of every year.
 - Every Important Activity should be marketed properly so that it can help achieve better perception.
- e. A detailed discussion took place on the issue of transparency (when raised by Mr. Faizul Hasan, President AMUSU) in teaching, learning and evaluation process, mainly with regard to framing question papers, showing the answer scripts to students, and subjectivity in evaluation of examination scripts. Both internal and external members responded on this issue and suggested to be learner-centric. In this regard, the Director IQAC informed the house that a committee has been constituted to identify the ways and means to implement MOOCs at AMU. He also mentioned that the system of Mid Semester examination is against the spirit of Choice Based Credit System, and that it should be replaced with more activity based techniques of Alternative Assessment giving more autonomy to the teachers. Responding to the issue of subjectivity in evaluation, the Director IQAC suggested to introduce / implement Rubrics for objectivity.
- f. Most of the members talked of a more proactive engagement of the Alumni as major stakeholders.
- g. Professor M. Amanullah Khan, Dean, Faculty of Social Science, suggested to hold a focused workshop with the Directors of IQAC of top Indian Universities. The Director promised to hold it on priority.

After the discussion, the Director, IQAC, expressed his happiness that he was fortunate to get an opportunity to work genuinely in the interest of the University and fulfil the mission of the Vice Chancellor to bring AMU on National and International pedestal.

The meeting ended with a vote of thanks to the chair and all the members for their presence in the first meeting of the IQAC Committee.



(Prof. M. Rizwan Akhtar)
Director, IQAC