

# SPSS Installation Key(s) Request Application Form

(For AMU Employees)

D. No.: \_\_\_\_\_

Date: \_\_\_\_/\_\_\_\_/\_\_\_\_

	S. No.	Section 1: Faculty/Staff Personal Details	
<b>University Employee (Faculty/Staff)</b>	1.	Name	
	2.	Designation	
	3.	PID	
	4.	Department	
	5.	E-mail (Please provide valid email for further correspondence)	
	6.	Mobile Number	
	7.	Software Package Category	SPSS
	8.	Justification of Software Package requisition	
<p><b><u>Declaration</u></b></p> <p>I hereby confirm and certify that the above information is correct to the best of my knowledge. I, also understand that if at any stage, it is detected that the information supplied by me is falsified, I will be liable for disciplinary actions as per the university rules.</p>			
Date: _____		_____ Signature of Faculty/Staff	
<b>IT Focal Point</b>	<b>Section 2: For official Use (IT Focal Point)</b>		
	<p>It is verified that Mr. / Ms. _____, PID _____ is a Faculty/Staff member of this Faculty. His / Her aforesaid request for <b>Installation Key(s) of Software Package(s)</b> is <b>approved</b>.</p> <p>Date: _____</p> <p>Name of IT Focal Point: _____</p> <p style="text-align: right;">_____ Signature of IT-Focal Point</p> <p style="text-align: center;">Name of the Faculty _____, AMU</p>		
<b>Computer Centre</b>	<b>Section 3: For official Use (Computer Centre)</b>		
	<p><b>Installation Key(s)</b> request has been processed and the Installation key(s) details have been sent to IT focal point of faculty _____ via D. No. _____ dated ____/____/____.</p> <p style="text-align: right;">_____ Signature of Concerned Person, Computer Centre, Aligarh</p>		